



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
Tuesday, April 2, 2019
DNREC, Richardson & Robbins Building**

MEETING MINUTES

In Attendance:

Board: Bryan Ashby, Brian Blackburn, Jeff Deats, Ira Kaiser and Mark Kondelis (via telephone)
DW: Alexis Capes, Jena Saxton, Ken Schoch, Nicole Smith and Faye Wheeler
Public: Glenn Davis (via telephone)

Chairman Brian Blackburn called the meeting to order at 9:01 a.m.

A quorum of the board is present.

- The agenda for the current meeting is approved with corrections.
- Minutes of the March 5, 2019 meeting are missing page two and will need to be reviewed further.

Old Business

- **Chesapeake Bay Grant Funds for Training Upgrades**
 - This item can be officially closed.

New Business

- **Application for Certification: E. Impert and S. Wellwood**
 - E. Impert: After discussion the Board has agreed to give Faye Wheeler a month to do more research regarding proof of graduation from Haiti.
 - S. Wellwood: After discussion and understanding from Mr. Davis, the Board has agreed to count 3.5 years towards DRC time. The Board has requested DNREC have a meeting with Kent County to reach a more agreeable method of tracking DRC hours.
- **Continuing Education Course Approvals/Denials (March)**
 - The Board reviewed courses submitted for continuing education.
 - The Board requested DRWA to stop submitting duplicate classes and include the actual course material such as the PowerPoint presentation with course approvals. The current information being submitted is unacceptable.

- **Operator License Renewals/Certifications/Expirations March**
 - The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for March**
 - Six files were randomly pulled and reviewed by the Board – no issues were found

Meeting was adjourned 11:15 a.m.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, May 07, 2019 at DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,
Faye Wheeler, CAP, OM